



200 High St  
Holyoke MA  
01040

**FEAWM**  
**Board and Committee Chair Meeting**  
**FBI**  
**1441 Main Street**  
**8<sup>th</sup> Floor**  
**Springfield, MA 01103**  
**June 23, 2015**  
10:00am – 11:30am  
Tuesday, June 23, 2015  
10:00 am

Present: Ronald Grzelak, SSA; (via telephone); Jeff Anliker, Program Director;  
Robert Lewis, FBI; Joanne Guild, VAMC; (via telephone)

Members Regretted: Fred Baron, US NAVY; Muyly Ngov, SSA; John Collins,  
VAMC; Candice Christenson, VAMC; Jon Niedzielski, USDA-FSA;  
Cathy Tenerowicz, VAMC; John Desarro, ANGB; Oreste Varela, SBA;  
Sherry Walsh VAMC; Michael Walsh

**1. Minutes:**

- The minutes for 4/16/15 approved unanimously – motion by Rob Lewis

**2. Treasurers Report:**

- Treasurer's Report given by Jeff Anliker.
- Current balance in account is \$ 6,894.49
- Income of \$4,900 received from Award Banquet Sponsors
- Income of \$212.00 from Picnic
- The Treasurer's Report was approved unanimously -motion by Rob Lewis and seconded by Ron Grzelak

### **3. Brief Committee Updates:**

#### **Activities & Wellness:**

- Committee report given by Ron Grzelak.
- The picnic was held at Nonotuck Park on June 14th
- 60 participants registered, with approximately 40 in attendance
- Jeff reported that there was an approximate \$400.00 loss on the picnic
- Suggestions have been made to hold the picnic in May or September

#### **Awards:**

- Committee report given by Ronald Grzelak.
- Ron has only received one award nomination from Barnes
- Jeff to send out another reminder for nominations and scholarships
- Nominations are due July 10<sup>th</sup>
- Rob to contact Carmen Ortiz to schedule a time to meet, in August, with Ron and himself regarding the banquet
- Jeff has received a commitment and payment from seven sponsors
- A commitment from another 3 sponsors (First Command, Pioneer Valley Credit Union, and AWAEPa) has been received - no payment as of yet
- Jeff has received 5 ads to be included in the Awards Banquet Booklet
- Ads have been forwarded to Kathy Mullins
- A discussion was held regarding whether the Awards Banquet Booklet should be full or half size
- Jeff will contact John Collins regarding the printing of the Awards Banquet Booklet as the VA has printed the booklet in the past

#### **Education:**

- Committee report given by Joanne Guild.
- Mid-Career Seminar is being planned at this time.
- Plans are being made to hold the seminar at Holyoke Community College on September 10<sup>th</sup>.
- 2015 Scholarship information has been sent out.
- As of today, six-seven scholarship applications have been received
- Deadline for receipt of scholarship applications is July 17<sup>th</sup>

**Federal Relations:**

- Committee Report given by Ron Grzelak
- No update at this time.

**Pay and Benefits:**

- Committee Report given by Ron Grzelak
- Ron continues to follow up with Joe Radcliffe at OPM regarding the Locality Pay for Berkshire County
- Ron, Jeff, and Patrick have written a draft to send to the President's Pay Agents supporting the request for the Locality Pay for Berkshire County

**Website/Public Relations:**

- Committee Report given by Jeff Anliker
- Chairperson is still needed for this committee.
- Debbie is monitoring the Twitter Account, website, and Facebook
- Website and Facebook have been updated at this time
- Debbie is looking for photos of the picnic to update the website and Facebook

**COOP:**

- Committee report given by Jeff Anliker
- No tele conference has been held as of today

**4. Draft Review Budget:**

- The update to the budget were never finalized
- Draft Budget Review to be deferred to July meeting.

**5. Agency Recruitment Discussion:**

- Recruiting new agencies, in the past, has been positive
- Ron to develop a plan with John, the new chair, to recruit new agencies as members in the fall

**6. Update Committee/Agency Head/Full Membership Listing:**

- Jeff has made some revisions on the listings
- Jeff to send out revised lists to Board and Committee Chairs for review
- Updating of the lists need to be completed prior to the end of Jeff's contract as Program Director

**7. Other Business:**

- None

**8. Next Board/Committee Chair Meeting** – July, 30, 2015 at VA Central Western Massachusetts Healthcare System, 421 North Main St; Leeds

**9. Next Full Membership Meeting** –August, 27, 2015 at TBD- we are looking for a site with a potential tour

The meeting adjourned at 11:10 am

Recorder: Joanne Guild